

Good Shepherd Catholic Primary School



School Community AGM Report 2017

Good Shepherd Catholic Primary School
Minutes of Meeting Held: Annual General Meeting 28th November 2017

Present

PARENTS

Mick Kelly (Chair)
Peter Nelson (Board)
Donna Merrey
Catherine Schaefer
Sarah Pasznicki
Karson Pasznicki
Sue-ann Tilby
Rachel Cutri
Scott Grant
Esther Luboya
Bec Boardman
Linc Boardman
Narelle Berry
Lucy Ricupero

Di Owen
Alison Evans
Fiona Wildsmith
Bianca Doust
Heather Kershaw
Fiona Blakeley
Louise Archibald
Andrea Edowai
Connie Caruso
Paul Catalano
Carine Andre
Antonella Gatani
Brianna Warden
Peter Hellemons
Jason McDonnell

STAFF

Michelle Carey
Yvette Hargreaves
Darlene Min
Diana Newman
Renee Guazzelli
Margaret Crommy
Brittany Hopkins
Fiona Redden
Jessica Klessens
Phyllis Greaves
Carrie Archibald
B G Stone
Hollie Summers-Johnson
Sue Deckert
Laura Oorschot
Jennifer Marion-Clark
Wendy Lazzari

APOLOGIES

Dana Attewell-Tomson
Tam Kelly
Annette Mackay
Linda Aldworth
Neal Johnson

Meeting Opened: 6.04pm

The Chair, Michael Kelly, declared the meeting open.

Opening Prayer

Postponed till the end of the AGM

Welcome/introduction – Michael Kelly

Minutes from 2016 AGM

Accepted: Rebecca Boardman
Second: Lincoln Boardman

Chairman's Report – Michael Kelly

All reports will be moved and seconded at the end of the General Meeting

Good evening, I would like to welcome everyone here tonight for our Annual General meeting once again it is nice to see some new faces amongst our staff this year.

During the school year your board has overseen a number of initiatives

- Formation of a Canteen sub-committee
- Completed classroom upgrades to contemporary spaces for Years 3-6.
- Committed to Solar Panel upgrade to plan for the offset of anticipated increased utility costs
- Participated in the principal review and as I informed the community in our school newsletter on 20th September our Archbishop Timothy Costello endorsed the appointment of Andrew Colley as our Principal for the next 5 years
- Conclude the leasing arrangements for student Chromebook devices and
- Scrutiny of financial activities for the year and formation of the 2018 Budget
- Including a School fee policy review

Next year is the final year of our Strategic plan. A copy of this plan has been made available to you tonight.

The functions of the School Board and the criteria for the Board membership were detailed in a letter sent to all families on the 8th November 2017.

For your school board to work well it must support the Principal in his management of the school and assist with prioritising financial commitments. In addition to financial assistance, from time to time the School Board contributes to the interview process for new staff. For a School Board to be successful its members need to be enthusiastic and have the ability to work cooperatively with all other members of the board, an ability and desire to uphold confidentiality in board matters and sufficient time to devote to board duties.

At the completion of tonight's general meeting Fiona Blakeley is stepping down as a result this has created a vacancy on the school board for 2018. Fiona completed 4 years on our school board holding in that time the position of secretary. On behalf of Andrew, staff and the board thank you for all your time and effort and we wish you well.

I also think it is important to recognise the efforts of the teachers and support staff for their dedication to the children and the school during the past year.

I would like to thank Sally and Michelle Carey our school Bursar for their guidance and preparation of the school budget. Rose for her excellent work in running the School Administration office and their continual support of the School Board.

I would like to thank the Parents and Friends Executive and general committee for their work this year.

The highlight of course being our school fair celebrating our 40th anniversary.

As Catherine is stepping down thank you for your time as President of the P & F.

On behalf of Andrew, Staff and the Board thank you for all your time and effort and we wish you well.

Treasurer's Report – Scott Grant

On behalf of the School Board I present to you the Treasurer's report for 2017.

I have presented here the budgeted income and expenses for 2017 along with a comparison to the final position from 2016.

Last year when I stood here before you I was the bearer of bad news as at the time we were looking at a deficit for the year of \$120k. While I'm not here to report on 2016, and although it has been advised to members of the school community previously, I thought it worthwhile to confirm that the final result for 2016 was actually a surplus of \$14k.

This year, I decided that I didn't like being the Grouch, so I am pleased to advise that we are currently forecasting a surplus of \$16k for 2017.

Why is it only a forecast you might ask? And how did you get it so wrong last year?

The answer to both questions revolves around the same answer. Cash Accounting. I'll try not to bore you too much with an explanation (although you must remember that I am an accountant not a ? Insert any occupation you like here!).

Cash accounting literally means that income and expenses are recorded when received or paid. The school has been required to report under this method for many years and therefore, until the end of the year we don't know what the final position will be. Last year we received more revenue and incurred less costs during December than we had budgeted for. This year there will be adjustments again but hopefully similar to last year we have been conservative with both our estimate of costs and revenue.

From 2018 we will be required to report on an accrual's basis. A significant amount of time and effort has been put into getting the school ready for what is a major change to our financial reporting requirements.

I thought it worthwhile to show the comparison between last year's final position and this year's forecast position. As you can see income and expenditure for the year will be very similar to last year with both being within 4% of last year's total.

I also have below a pie chart that displays where our income is spent. Similar to last year our salaries & on-costs and teaching expenses & materials account for approximately 80% of the school's income.

Trading Activities

One of the directives for the school is that our trading activities should break even, with these activities being the canteen, 3-year-old kindy and the uniform shop. During 2017 we have made inroads into reducing the deficit these activities produce with a forecast deficit of \$15k compared to last year's deficit of \$32k.

A committee was set up to oversee the running of the canteen and as previously advised by Mr Colley changes are being made to the 3-year-old kindy program for 2018.

Although the canteen has been operating only two days per week this year, with changes to the menu; special event days such as Italian day, soup day and sports carnivals; income for the year will be similar to last year with the loss reduced by around \$8k.

Capital Expenditure

We have approved the installation of a 39kw solar panel system that will significantly reduce our ongoing power costs, with the upfront net cost of \$36k being funded by existing cash reserves.

A schedule of ongoing maintenance requirements is to be produced so that not only are we aware of the potential cost but can also schedule these works and costs in a timely manner.

Now for the only reason why most of you have sat there attentively listening to the Treasurer's report. What are the school fees going to be for 2018?

I am pleased to announce that the Board has agreed to keep the fees at the same level as 2017. This keeps the fees the same as 2016 with this being the 2nd year in a row where we have had no increase to school fees. Hopefully this is a welcome relief to families in light of current tough economic conditions we are all experiencing.

As was the case this year we will include the cost of the book list in the school fees and the school will continue to source books & stationery etc. From all accounts this worked well during 2017.

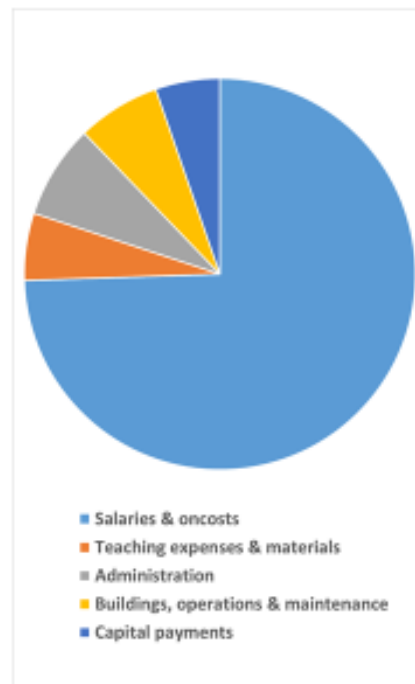
Provisional Budget 2018

Finally, what is the expected position for 2018?

The budget for next year as to be provided to the Catholic Education Office shows an accrual surplus of \$30k.

Lastly I wish to thank Sally Northeast for her tireless work before she moved to St Kieran's during the year and Michelle Carey for all of her time and effort since commencing with us at the end of June.

Good Shepherd Catholic Primary School				
Working Budget for 2017				
	2016 Final	2017 Budget	Variance	% of Revenue
Income				
Recurrent receipts	2,562,343	2,622,398		98%
Capital receipts	31,841	60,000		2%
Total income	2,594,184	2,682,398	88,214	100%
Expenses				
Salaries & oncosts	(1,909,997)	(1,974,931)		74%
Teaching expenses & materials	(149,677)	(147,181)		5%
Administration	(188,066)	(206,139)		8%
Buildings, operations & maintenance	(191,800)	(182,419)		7%
Capital payments	(109,183)	(141,082)		5%
Total expenses	(2,548,723)	(2,651,752)	(103,029)	99%
Operating surplus/(deficit)	45,461	30,646	(14,815)	
Trading surplus/(deficit)	(31,710)	(14,734)	16,976	
Total surplus/(deficit)	13,751	15,912	2,161	



➤ Trading Activities

➤ Deficit (\$15k)

- Canteen (\$4k) – 2016: (\$12k)
- 3 year old kindy (\$8k) – 2016: (\$6k)
- Uniform Shop (\$3k) – 2016: (\$14k)

➤ Capital Expenditure

- Solar Panel System
- Building Maintenance Program

➤ School Fees

- No change

➤ Book Lists

- No book list for 2018
- Cost included in school fees – no increase from 2017

➤ Budget for 2018

- Surplus \$30k

➤ Questions?

Board Nominations – Andrew Colley

Board Roles outlined by Mick Kelly in his Chairman's report.

Michael Kelly, Peter Nelson, Scott Grant, Jason McDonnell and Fiona Blakeley have completed their two-year term. Fiona Blakeley will be leaving as her daughter is continuing on to high school in 2018.

Nominations have been received from

- Michael Kelly
- Louise Archibald
- Scott Grant
- Jason McDonnell
- Peter Nelson

Louise Archibald has applied for a board position and brings to the board a background in education and an interest in the school and its community.

All vacated elected positions filled.

Sarah Pasznicki remains for her second year of her term in 2018

P&F – Catherine Schaefer

We operate under the three P+F Pillars of fundraising, friend-raising and community building and we have had another successful year.

After last year's hard work and dedication from many of our parents, parent representatives, the executive and our families, it was important to consolidate the massive amount of fundraising completed in 2016, which allowed for \$30,000 to be paid to the School early in the year as part of our overall commitment to assist with the upgrade of Years 3, 4, 5 and 6 classrooms into the flexible work spaces they have today.

This year the number of events were significantly scaled back with the focus being on two main events, the Welcome Back Games Night (friend raising and community building) and the 40th Anniversary School Fair. (Community building and fundraising).

Our P+F meetings continue to be very well attended, with the first meeting having around 30 people as did the first planning meeting for the Fair. I am extremely pleased with the Parent Representatives continued support of the P+F, coming to the twice term meetings or arranging for a class representative to attend on their behalf. More pleasing is the very large number of parents who also come along on a regular basis.

Our primary and much directed focus this year was the School Fair. The success of the day cannot be attributed to any one person, or group of people. The Fair event was shared 105 times. We had people baking, collecting books, raffle prizes and plants. Every year represented themselves with fundraising activities. Some were more successful at fundraising than others but all contributed to the overall tally on the day.

Mrs Stone and Year 5's with their enterprise schemes as well as each classroom with their rainbow market equally contributed. Thank you to all the Teachers and Assistants who helped the children with creating the wares to sell on the day.

As the main fundraising event of the 2017, the Fair was our opportunity to fulfil our commitment for the classroom upgrades. Which I am pleased to say we have achieved.

Even though this is important, what was more pleasing was the sense of community that was created. I had parent reps comment on how involved with making, and donating their class parents and the wider school community had become. The level of activity had not been this high for a quite a while. I have had our School educators tell me about past students and families making the journey from Joondalup and other northern suburbs to come and visit the school, not only to reminisce about their own childhood here but also had a sense of longing for what their own children are missing out on from what our environment offers.

I have met people in my professional capacity that visited on the day and are not current families, say to me how impressed they were with the surrounds, the parents and staff, to the point where they were contemplating Good Shepherd as a school option for their children.

You should all be immensely proud of what we achieved together.

I would like to thank you all as I hand over to the new President of the P+F. I am very grateful for the time I have spent in the role over the past two years. I am also grateful for the Executive, Marie Hoffman, Louise Archibald, Sue-Ann Tilby for their work and dedication. All the parent representatives, Narelle Berry, Bianca Doust, Tanya Battye, Emily Pryce, Brianna Warden, Kate Blakely, Rebecca Boardman, Louella Menzies, and Rachel Cutri. We have learnt a lot as a group and I know many of you have worked extremely hard for the betterment of our school and community. We have seen the P+F evolve and change and I am glad to see the parent representatives have taken active leadership roles within the P+F.

The most successful thing (apart from the fundraising we have done) we have achieved is the level of engagement from all our parents, and this couldn't have been achieved without everyone working together to be more inclusive, open to new ideas and embracing change. It can be hard at times to navigate people's opinions and ideas and keep them on track to the tasks at hand. But I have to say this is far better than trying to negotiate apathy and lack of engagement. So well done to all of you for being so involved in the school and the P+F.

- Presentation to Parent Class Representatives of posies.
- Presentation to Rachel Cutri for her length of service
- Presentation to Marie Hoffman for her work.

#Full Parents and Friends association report is available at the office.

Parents and Friends Constitutional Amendment – Andrew Colley

P & F Executives have stepped down from their role as per the constitution.

Constitutional Amendment Requirements read out by Andrew.

The Constitution may be amended at any General Meeting of the Association, provided that:

- (a) notice of any proposed amendment, including: the meeting time, date and venue; the resolution; and the intention to propose the resolution, shall have been given in writing to all members at least one month prior to such meeting, and,
- (b) the amendment must be approved by at least 75% of the members present comprising a quorum of twelve (12) and eligible to vote.
Ex-officio members of the Association and staff of the school are not entitled to a deliberative vote.

(c) all amendments must be in accordance with the aims of the Constitution

(d) a formal review of the Constitution shall be conducted under the direction of the Executive Committee at least once every five years (2020). A report and recommendations arising from the review shall be submitted to the next AGM for consideration.

Amendment Notification Published by P&F email 1-September- 2017

Vote for these amendments will require 22 people or over in favour equating to 75% of the eligible members present.

Andrew read Point No. 8 of the constitutional and its proposed amendment. The members voted and approved the amendment.

Existing Constitution

8.ELECTION OF OFFICE BEARERS AND VOTING RIGHTS OF MEMBERS OF THE ASSOCIATION

(e) Except for nominees under sub-rule (h), a person is not eligible for election to membership of the Executive Committee unless a member has nominated them for election by delivering, to the Secretary, not less than seven (7) days before the day the AGM is held, notice in writing of that nomination, signed by:

- (i) the nominator; and
- (ii) the nominee, to signify a willingness to stand for election.

Amended To

8.ELECTION OF OFFICE BEARERS AND VOTING RIGHTS OF MEMBERS OF THE ASSOCIATION

(e) Except for nominees under sub-rule (h), a person is not eligible for election to membership of the Executive Committee unless they have nominated themselves for election by delivering, to the Secretary, not less than seven (7) days before the day the AGM is held, notice in writing of that nomination, signed by the nominee, to signify a willingness to stand for election.

(f) A person who is eligible for election or re-election under this rule may vote for themselves to be elected.

Andrew read Point No. 9 of the constitutional amendment, the members voted and approved this amendment.

Existing Constitution

9. VACATION OF OFFICE AND CASUAL VACANCIES

(a) The term of office of Executive members will be one year, from AGM to AGM, at the conclusion of which period they shall vacate their positions, but shall be eligible for re-election.

Amended To

9. VACATION OF OFFICE AND CASUAL VACANCIES

(a) The term of office of Executive members will be two years, from AGM to AGM, at the conclusion of which period they shall vacate their positions, but shall be eligible for re-election.

Introduction of Parent Group Committee – Andrew Colley

Andrew announced the P&F executive positions that were applied for and accepted (see AGM presentation document)

Andrew announced the nominations for Class representatives for 2018 (see AGM presentation document)

Nominations for P&F Executive 2018

President There were two nominations Brianna Warden by herself and by Antonella Gatani

Congratulations:

President Brianna Warden
Vice President Louise Archibald
Treasurer Sue-ann Tilby
Secretary Catherine Schaefer

Class representatives:

K Vacant
Pp Vacant
1 Andrea Edowai
2 Narelle Berry
3 Antonella Gatani
4 Vacant
5 Rebecca Boardman
6 Lucy Ricupero

Principal's Report – Andrew Colley

It is my pleasure to present the 2017 Principals Report to outline the operations of the school for the year. In our second year of our School Improvement Plan cycle and our school's 40th Anniversary, there is much to be grateful for as we look back at not only this year's activities but our heritage also.

System Perspective

Much work at the school level has been in preparing the way for a raft of changes scheduled throughout the Catholic Education System. The Catholic Education System in Western Australia (CEWA), has continued its development and work towards its transformation of the system under the title "LEADing Lights" that I announced last year. There have been many changes in the background that lay the foundation for services that will begin to roll out from next year. These services promise to improve outcomes for students, families, schools and systems through digital transformation. A Single sign-on experience, movement to the Microsoft Office platform from Google, upgraded internet services, and finance and auditing changes are some of the areas that have been implemented to date.

Learning

Student Performance Data – Numeracy

Academic performance is a priority for the school and focus areas of reading and numeracy have been identified areas for development in our strategic planning. Data has shown our school has continued to make strong growth in the areas of Reading and Numeracy for our students between 2015 and 2017.

In striving for improved literacy performance, teaching staff named reading goal this year for achievement of a minimum of one-year's growth for one year's instruction for each student. The dedication of our teachers and assistants focus on Early Years literacy has shown an average increase

in reading levels 1.4 times expected with students in Year one and two improving up to 21 reading levels in 9 months.

This year several assessments have been undertaken as part of contractual or system obligations. Amongst these have been:

- Principal review
- School Climate Survey undertaken by Staff
- School System Audit including an
- NQS Audit for early years learning
- Quality Catholic Schooling rating

There has been much to celebrate in the areas that the school performs well in and opportunities have been identified for further development in guiding our improvement planning.

Walker Learning Approach

The system audit for registration purposes was undertaken this year with a focus on meeting National Quality Standards for Early Childhood. This enabled staff to celebrate the areas of success particularly around the implementation of a high impact pedagogy through the Walker Learning Approach in the Early Years classrooms and provide a forum for identifying how we can continue to improve our service. The school has continued to be a beacon for the delivery of the Walker Learning Approach to other schools in our system.

Professional Development

Staff have undertaken Professional Development in a variety of areas. I thank the staff for their commitment to ongoing learning to ensure we are a learning community that focusses on continued improvement for the benefit of our students.

Some of the Development Activities undertaken this year include:

- Bi-annual Education Conference – Notre Dame University
- Action Learning – School Improvement Team
- Love Your Neighbour as Yourself – Staff wellbeing
- Managing Expectations
- Brightpaths – Writing Assessment and moderating
- Letters and Sounds
- Autism association
- Master Certificate in Instructional Leadership
- Characteristics of Effective Instruction in Reading
- Protective Behaviours
- Data Analysis
- Anaphylaxis Training renewal
- Accreditation to work in Catholic Schools modules

Support

Good Shepherd has continued provide programmes that strive to cater for the needs of all our students. During 2017 support ranged in differentiating the curriculum for our students requiring extra support for learning difficulties and those at the extension end of the classroom through programmes such as Optiminds. Teachers continue to implement Individual Education Programmes and Curriculum Adjustment Plans for those students needing assistance. Further support has been made available through specialist staff Marg Crommy, Alex Glasson and education assistants in classrooms. Each child's reading level is monitored school wide monthly until achieving an independent reading level and this has proved an effective strategy.

Engagement

Community Involvement

In this the 40th Anniversary of the Good Shepherd School, there has been much to celebrate and reflect on. It has continued to be involved in various broader community endeavours. Such as:

- Work with the Child and Parent Centre with Parkerville
- Darling Range Naturalist Society studies onsite
- Support for local athletics
- Student teachers, assistants and work placements from a variety of Universities, schools and institutions
- Student visits to the elderly at the River Gardens Nursing Home
- Combined mass celebrations with the parish
- Christmas concerts and celebrations
- Optiminds challenge program
- Participation in the Performing Arts Festival, and
- Interschool Sporting events

Parent Involvement

The Good Shepherd Parents and Friends Association (P&F) are an integral support for the school in terms of community building and fundraising. I congratulate the Executive: President, Catherine Schaefer; Vice-President, Marie Hofmann; Treasurer, Sue Ann Tilby and Secretary, Louise Archibald for their outstanding work this year. I congratulate them on their outstanding work in facilitating our 40th Anniversary Fair this year. This significant event brought the community together to celebrate our heritage and created a fantastic atmosphere that made our 40th Year one to remember. Thank you all those involved and particularly our executive who embraced the challenge when a fair was suggested over a year ago. The P&F, have made an excellent friend-raising and fundraising contribution to the school including amongst other things, funding our contemporary classroom furniture in Years 3-6, supported projects in the school such as buses for Music performance, and preparing social events such as our first Family Fun night get together.

I also thank those parents that took up roles of Class Representative this year. I appreciate the time and energy required to participate at various meetings throughout the year, particularly in organising a class stall for the fair, and other activities within our classes.

Accountability

Staffing

The greatest asset to our school is our wonderful, hardworking staff who so genuinely care for each child that enters the doorway and reflect Jesus through our Christian values. It is a pleasure to work with such an amazing team.

I wish to particularly thank to our Assistant Principals Diana Newman and Darlene Min. I have truly appreciated their support and leadership of the staff throughout the year, in particular during Third term, whilst on leave. They have been instrumental in providing support and advice for myself and other staff, and ensured the day to day running of the school is maintained particularly amongst the events of this 40th Anniversary.

To our dedicated teachers; Phyl Greaves, Hollie Summers, Jessica Klessens, Brittany Hopkins, Fiona Redden, Laura Oorschot, Renee Guazzelli, Barbara Stone, Alex Glasson, Brent Johnson, Kristy Maher, Marg Crommy, and Liz Allan. I congratulate them on their commitment to your children, our school and community and support for the vision for Catholic Education. They generously take on many roles at one time or another and work together to make sure that the very best opportunity is given to our children.

For our teacher assistants and technicians Sue Deckert, Yvette Hargreaves, Libby Bradder, Carrie Archibald, Heather Parsons, Gail Player, Jennifer Marion-Clark and Laura Oorschot, thanks for your work and dedication in supporting our students and teachers in the classroom. Your efforts in working with our students has been instrumental to their success in the classroom.

For our support staff Wendy and Linda, thank you for the service provided through our canteen and uniform shop respectively and our Groundsman Mr George Csohany for maintaining our grounds and buildings particularly the extra work involved in preparing the grounds for our celebrations this year.

To Rose Bridges and Michelle Carey, who replaced Ms Sally Northeast our Bursar on secondment this year, I sincerely thank you for the administration work that is crucial in enabling the school to function effectively. I am grateful for the support you have both shown to the board, families, staff and myself over the year.

At the end of this year we will farewell Mrs Libby Bradder, Miss Jessica Klessens, Ms Margaret Crommy and Mrs Laura Oorschot. I sincerely thank each of them for their contribution to our school in their time here. It has been a pleasure to work alongside each of them and wish them well in their careers or retirement and I hope they look back at their time spent at Good Shepherd fondly.

Board

The work of the School Board is a vital aspect of the school's financial management and operation and all members are to be thanked for their voluntary work for our community. Thanks to the Board executive in their roles this year; Chair, Mr Michael Kelly, our treasurer Mr Scott Grant and secretary Mrs Fiona Blakely who concludes her service after 4 years. Thanks also to Peter Nelson, Jason McDonnell and Sarah Pasznicki in supporting the school in meeting to contribute to decisions for the benefit of the school and community and their involvement in Board sub-committee work. Many of the board members have completed their first term on the Board and I thank them for their continued commitment.

Discipleship

Sacraments/Religious Education/Liturgy

Good Shepherd continued to provide religious education curriculum and catechesis opportunities throughout 2017. The Sacraments of Reconciliation, First Eucharist and Confirmation were celebrated with students from our school community in the Good Shepherd Parish. I wish to thank Mrs Diana Newman and the teachers who assisted the parish in preparing the students for these sacraments. Class Masses, reconciliation services and prayer services were celebrated in each class during the year. Whole school Masses also took place each term, including our Feast day and All Saints Day celebrations. I would like to thank our Priests, Fr Pavol and Fr Crispin for their guidance and influence on the spiritual and pastoral life of our school and their work in building ties between the school and parish such as support for altar server training.

Staff participated in the Catholic Staff Commissioning Mass in the Parish and Diocese at the beginning of the year and continued their study towards Accreditation by participating in Faith based Accreditation courses facilitated by CEWA.

BRLA

2017 tests show significant improvement in results for our students in the Bishops Religious Literacy Assessment with our Year 5 cohort performing well above like schools in the standardised assessment across WA Catholic Schools. This growth has impressively been sustained over a 4-year period with various cohorts of students.

Missions

Good Shepherd Catholic School has continued to be involved in supporting a variety of causes and missions in 2017 such as Caritas, Project Compassion, Lifelink, Kaartdijin Week, and the St Vincent De

Paul Christmas Appeal. Our student leaders from our Special Events Team were particularly influential in the involvement of the school in these activities and I am pleased with the support for social justice initiatives in the school.

Well-being

Throughout 2017, the school has embedded supports for the wellbeing of our students and extending out to our community. Our Kidsmatter team have worked with staff and volunteer parents to undertake our second year of the program for improving mental health and wellbeing.

The engagement of Parkerville Children and Youth Care organisation and our Seasons for Growth program for assisting those students experiencing significant change or loss, has been well received by many families and students. Staff also undertook training around developing knowledge on Protective Behaviours for students and the program has been undertaken by classes.

The school is well placed with improving academic results and prepared to embrace the challenges and changes in our Catholic Education System. The school has made significant inroads to achieving our goals in second year of our Strategic Plan and I look forward to leading the school into 2018. Next year, will be transformational in our progress in Digital Learning. Coinciding with a Mandated Digital Learning Curriculum, will be new Apple devices rolled out for both students and teachers. We've listened to students, staff and families regarding the successes and pitfalls of using Chromebooks over the past 3 years. We have chosen Apple products, specifically the iPad for their:

- Robust design
- Ease of use and readiness to be implemented in learning
- Ability to lock and control student use both at school and at home through a software solution
- Overall cost to parents
- Support for existing software and programs in the school
- Suitability for use with NAPLAN online

There is much information to relay to parents and families around these changes in the coming weeks before the new year. An information pack will be sent home next week for students in Years 4-7 regarding the BYOD Apple iPad solution during Week 9 which will be followed by a parent information meeting to be held Tuesday 12 December. I wish to acknowledge the efforts of Miss Glasson for her assistance in preparing the research for this changeover.

I wish to thank all in the community who have supported the school and our staff in providing for our students and families in striving to achieve the school's mission this year.

God Bless
Andrew Colley
Principal

Parish Report – Father Pavol

Father firstly thanked everyone and stated that this is a wonderful school. He enjoys coming with Father Crispin to attend liturgies and masses etc. He thanked our principal and teachers for their help. Father stated that he believes that spiritual education is vital in combination with the other learning areas.

Father reminded the audience about this Friday nights Parish Picnic, which he said will be a great opportunity to come together as a school community. This year other church community programs included the Altar Server Program and the Sacramental Program which included a session for parents and continuing communication with the students.

Closing prayer: Father Pavol

Final Address

Mick Kelly:

- In closing board members need to retire to the adjoining room to elect positions on the school board for 2018.
- Please stay for drinks and nibbles afterwards but please drink responsibly.

Approval of Chairman, Principal, Treasury and P& F Reports

Moved: Sarah Pasznicki

Second: Catherine Schaefer

Meeting Closed

Mick Kelly closed the meeting at 6.58 pm.